

HILTON HEAD LONG-TERM RENTALS, INC.

1000 Main Street, Suite 100-C
P.O. Box 23528
Hilton Head Island, South Carolina 29925-3526
Telephone (843) 661-6800
Fax (843) 681-6815

Maintenance Request

Date Received		Time Received	
Received By			
Service Address		No.	
Resident		Phone	
WORK REQUESTED			
Charge to: <input type="checkbox"/> Resident <input type="checkbox"/> Management <input type="checkbox"/> Owner <input type="checkbox"/> N/A \$			
ASSIGNED TO			
Date/time started		Date/time completed	
Total Time		Completed by	
Approved by			
Remarks			